

# BLISLAND VILLAGE HALL

## GENERAL MANAGEMENT COMMITTEE

**Chairman: Phil Shephard**

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**Treasurer: Clare Sprenger**

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**Secretary: Lin Teasdale**

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Registered Charity No. 300039

### Minutes of the Village Hall Committee Meeting held on Thursday 11 July 2024 in the Manor Suite at 6.30pm

#### 1. Present:

Phil Shephard (Chair), Lin Teasdale (Secretary), Steve Teasdale, Keith Lowden, Clare Sprenger (Treasurer) and Anne-Marie Irons.

#### 2. Apologies

Apologies received from Heidi Hill and Kelly Pengelly.

#### 3. Minutes of the meeting held on Monday 10 June 2024

The minutes of the meeting held on Monday 10 June 2024 were **agreed** as a true record and approved.

#### 4. Matters arising:

- **Josh Curnow**

It was agreed in Kelly's absence this would be deferred to the next meeting. **Action:** Lin

- **Barn Dance**

It was agreed by the Committee that the final details for this event would be discussed at the September meeting, following the AGM. **Action:** Lin

In the meantime, Phil agreed to start advertising it through the normal channels. **Action:** Phil

- **Reimbursement of the Mugs**

The purchase of the mugs donated to the Village Hall was discussed with a view to reimbursement. Lin and Steve confirmed that they were quite happy to donate these and did not require reimbursement. The Committee formally thanked them for their kind donation.

- **Wreath for Remembrance Day**

Clare informed the Committee that the constitution of the Village Hall Management Committee stated that our remit was to use all monies to run and maintain the Village Hall for the good of the people of Blisland; therefore, it would not be appropriate to spend the charity's money purchasing a Remembrance Day Wreath.

## 5. Finance Report

Clare presented the Treasurer report which would be circulated with the minutes and she highlighted the key areas to the Committee.

It was noted that the Blisland Exhibition had raised £398.33 and the Table Top Sale raised £124.95. The Committee agreed that the Village should be asked if they would like to see a further Table Top Sale in the future. **Action:** Phil

It was also noted that the interest received was estimated until the next deposit account statement was received and that the Water payment had been reduced from £15.00 to £7.00 from July 2024.

Clare reported that there was a surplus of £869.29 to date for this financial year.

The costing of the Wi-Fi was discussed as this seemed to be quite a high monthly expenditure. Clare agreed to send some information to Phil to enable him to do some research to see if costs could be brought down.

**Action:** Clare & Phil

## 6. Bingo Night

Phil reported in Kelly's absence that she had managed to get prizes donated from the following:-

Bodmin Herb & Nursery  
Morrisons  
Peckish Fish & Chips  
Bowood Golf Club  
Westbury Hotel  
Bridge Bike Hire  
Proper Cornish  
Bodmin Airfield  
Blossom Nails  
Bodmin Cinema  
Jams/Chutneys from Beast in the Barn  
Blisland Pub  
Darcroft Garage

It was noted that a minimum of 30 prizes were needed for the Bingo and raffle prizes. There had also been some prizes offered from Committee members.

A Bingo Caller Machine had been secured from The Old Inn and Heidi would be the bingo caller.

A request for the purchase of some prizes was made to the Committee for a budget of up to £100. The Committee agreed to this request and Phil agreed to feedback to Kelly. **Action:** Phil

Phil and Steve agreed to run a bar on the night and it was agreed that the setting up of the Village Hall would be done on Saturday afternoon at 3pm. **Action:** Available Committee Members

## 7. Breakfast with Santa 2024

It was agreed in Heidi's absence this would be deferred for final arrangements at the next meeting. **Action:** Lin

## 8. Theme Nights / Food Nights

The Committee discussed this idea and it was agreed that this would be held on Saturday 25 January 2025. It would be a Chilli / Curry night. It was also agreed by the Committee that reimbursement of ingredients

would be made to those that offered to make the dishes. A full list of ingredients would be displayed on the night and tickets would be sold in advance.

The Committee agreed to discuss the planning of this event further at a future meeting. **Action:** Lin

## 9. Workplan Completed Actions & Follow Ups

The Committee agreed that the following could be marked as completed on the Workplan and deleted.

- Wellness Warriors
- Chair Based Aerobics
- Robert Barratt
- Table Top Sale 2024
- Possibility of Pub Donation

**Action:** Lin

Lin reported that there were a few items on the workplan that had not progressed and the following was agreed:-

- Stage Curtains – Steve reported that this was in process of being done so should remain on the Workplan.  
**Action:** Lin
- Defibrillator – in Heidi's absence this was referred to the next meeting. **Action:** Lin
- Possibility of Pub Donation – Keith reported that he had spoken to the Pub and a future donation would be received, therefore, as above this would be closed and deleted from the Workplan.

## 10. Any Other Business

- **Christmas Fayre**

Keith reported that to date 14 Stalls had been confirmed for this event.

It was agreed by the Committee that bacon and sausage baps would be available on the day. Phil and Steve would also look at constructing a grotto on the stage for Father Christmas. **Action:** Phil & Steve

- **Future Meetings**

Phil proposed to the Committee, following consultation with Committee members, that future meetings were held on a Tuesday, with a starting time of 7.30pm. Committee members agreed with this proposal.

- **AGM**

The Committee agreed that the AGM would be held on Tuesday 17 September 2024 at 7.30pm in the Village Hall. A Committee meeting would follow.

- **Village Fayre**

Phil requested that this was added to the next agenda to enable final arrangements to be made. **Action:** Lin

### **Date of Next meeting**

The date of the next Committee meeting would be at **7.30pm** on Tuesday 13 August 2024.

The meeting closed at 7.20pm with thanks to all for attending.

# BLISLAND VILLAGE HALL

## SUMMARY OF EVENTS 2024/2025

<b>Date</b>	<b>Function</b>	<b>Committee Lead</b>	<b>Status</b>
25 & 26 May	Picture Exhibition	Phil	Completed
29 June 2024	Table Top Sale	Karen	Completed
<b>20 July 2024</b>	<b>Bingo Night</b>	<b>Kelly</b>	<b>Confirmed</b>
<b>24 August 2024</b>	<b>Village Fayre (Cream Teas)</b>	<b>Phil</b>	<b>Confirmed</b>
<b>13 September 2024</b>	<b>Autumn Dance</b>	<b>Phil</b>	<b>Confirmed</b>
<b>25 October 2024</b>	<b>Whippletree Ceilidh Band</b>	<b>Anne-Marie</b>	<b>Confirmed</b>
<b>30 November 2024</b>	<b>Christmas Fayre</b>	<b>Keith</b>	<b>Confirmed</b>
December 2024	Breakfast with Santa	Heidi	To be Confirmed
<b>25 January 2025</b>	<b>Chilli/Curry Night</b>	<b>All</b>	<b>Confirmed</b>
February 2025	Josh Curnow	Kelly	To be Confirmed
<b>19 April 2025</b>	<b>Easter Fayre</b>	<b>Keith</b>	<b>Confirmed</b>